



BOYLE RIVER
OUTDOOR EDUCATION CENTRE
www.boyle.org.nz



NORTH CANTERBURY ALPINE TRUST BOARD

ANNUAL REPORT 2023



NORTH CANTERBURY ALPINE TRUST BOARD

**JULY 1975 - INCORPORATED WITH THE NZ COMPANIES
OFFICE AS A CHARITABLE TRUST BOARD UNDER THE
CHARITABLE TRUSTS ACT 1957**

**REGISTERED WITH CHARITIES SERVICES AS A CHARITY,
NUMBER CC29732**

**REGISTERED WITH WORKSAFE NZ AS AN ADVENTURE
ACTIVITIES OPERATOR AAO395**

With special thanks to



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Photo: Ellie Ward



Proud to deliver



1. CHAIR'S REPORT



Photo: Cassie Close

We have had another full year with schools and other groups enjoying and learning in the special environment we provide at the Boyle River Outdoor Education Centre. They join thousands of others who have experienced our centre since 1978, some of whose parents also had their Boyle experience.

2023 was also a year of constant change for the Trust and for the Centre. After seven years at the Boyle, Nick Chapman, our Chief of Operations, gave us early notice that he would be leaving in July. Nick's work for us is acknowledged elsewhere in this report, including the Board presenting him with the Peter Allen Award.

We had had 25 years of stability in our centre management with both Wendy Davis and Nick having long tenure, so it was a new experience for the Board to recruit and induct a new Centre Manager. Christian Chester was appointed but unfortunately was able to stay only until the end of the year. We will begin 2024 without a Centre Manager but are confident we will announce a new appointee early in 2024.

We wouldn't be able to operate without generous grants from funding organisations. Once again NZ Community Trust provided a \$50,000 grant towards the 2023 cost of the provision of instructors as part of programme delivery.

We again received grants from the Rotary Clubs of Belfast/Kaiapoi and Rangiora which we put towards completing the new building, and Roncalli College raised funds from a non-uniform day. Maintenance, renewals and replacements have continued with funding support from Mainland Foundation, Aotearoa Gaming Trust, E B Milton Trust and Christchurch Casino, and Cashmere Rotary Club.

During the year, two of our Board members retired, and we appointed two replacements.

John McCaul was on the Board for six years, initially appointed by the Rotary Club of Belfast-Kaiapoi, and more recently an appointed member.

He was always a great advocate for the Boyle within and beyond Rotary, and was instrumental in getting the Rotary Club engaged in the Heaphy Camp working bee in July 2020, which resulted in the new shelter. John's considerable experience as a property investor and developer brought practical input to the Board's Property Committee, and he has provided sage advice on employment matters.



1. CHAIR'S REPORT - CONTINUED

Robyn Lyndon came onto the Board in 2020 as a representative of the Rangiora Rotary Club. When she moved to Northland she was co-opted onto the Board because of her Health and Safety strengths from her management roles in the elder care sector, particularly helpful during the covid pandemic. Robyn resigned in November because the tyranny of distance meant she felt she could not contribute to the Board to the extent she wanted to.

To maintain a full complement of Board members, we appointed Dave Felstead and Nick Chapman onto the Board. Dave attended Oxford Area School, was a Boyle cadet in 2005, and then instructed at the Boyle for three years. He is now a police officer in Hanmer Springs, so brings local networks, knowledge and experience in Health and Safety and Search and Rescue, and a passion for the work we do. Nick brings his knowledge and experience in operations, which is particularly useful while we transition to a new Centre Manager.

Each Board member brings their own skills and expertise to the Board, and all members have contributed well in sub-committees and at Board meetings. Our sub-committees work through the detail of their projects and responsibilities, and make recommendations to the Board. Paul Biddington efficiently chairs the Finance, Audit and Risk Committee, and Andrew Hurley chairs a busy Property Committee.

I value the educational and employment background of Karen Stewart and Guy Sutherland who have joined me as our appointment's panel. I appreciate the support of our Deputy Chair Michael Ermerins, and the always pragmatic contribution from Julia Malcolm. Board members together have contributed an estimated 800 voluntary hours during the year. We are also very well served by our secretary Arthur Sutherland who has picked up extra tasks as we transition between centre managers.

We are always indebted to the generosity of the owners and managers of the Poplars Run and Glenhope Stations who support the Boyle by allowing their land to be used for our learning programmes. We continue to maintain our working relationship with statutory organisations including the Department of Conservation and Hurunui District Council.



It was another challenging year for the North Canterbury Alpine Trust, but we were still able to provide quality programmes to our schools. We look forward to continuing to provide valuable experiences and opportunities to rangatahi, tamariki and the community in the coming year.

Chrissie Williams
Chair

2. GOVERNANCE

NCAT Board during 2023

		Appointed
Chair: Chrissie Williams	Appointee	2021
Deputy Chair: Michael Ermerins	Nominee of the Rangiora Rotary Club	2021
Paul Biddington	Nominee of the Belfast/Kaiapoi Rotary Club	1991
Julia Malcolm	Nominee of Rangiora High School	2015
Guy Sutherland	Trustee from user schools	2020
Andrew Hurley	Appointee	2016
Karen Stewart	Appointee	2017
Dave Felstead	Appointee, Appointed August 2023	2023
Nick Chapman	Appointee, Appointed November 2023	2023
John McCaul	Appointee, Resigned April 2023	
Robyn Lyndon	Appointee, Resigned November 2023	



Chrissie Williams



Michael Ermerins



Paul Biddington



Julia Malcolm



Guy Sutherland



Andree Hurley



Karen Stewart



Dave Felstead



Nick Chapman

BOARD SUPPORT

Secretary	Arthur Sutherland, The Learning Project
Accountant	Sidekick Wānaka
Financial Auditor	Ashton Wheelans
Legal adviser	Williams McKenzie Lawyers

3. AWARDS

3.1 PETER ALLEN AWARD 2023 - Nick Chapman



Following the death of long serving Trust member Peter Allen in 2017, the North Canterbury Alpine Trust (NCAT), in partnership with Helen Allen, created the Peter Allen Award. This award recognises individuals and groups who have contributed significantly to the provision of outdoor education.

Peter Allen was a secondary school principal who encouraged and delivered outdoor education learning experiences, most often through the Boyle River Outdoor Education Centre. (BROEC) during his time at Rangioras High School. Peter provided leadership in the outdoors and through the North Canterbury Alpine Trust, which benefitted from his sage advice and advocacy over 29 years as a member and chair of the Board.



Nick Chapman received the award to recognise his leadership and significant contribution to outdoor education as Acting Manager and then Chief of Operations at BROEC from 2016-2023. He managed the Boyle through the significant disruptions of the 2016 Kaikōura earthquake and Covid-19. Through both of these Nick remained positive and optimistic, retained staff, maintained engagement with our schools, and kept our operation solvent.

BROEC has benefitted from Nick's ability to supervise the new office building, manage the finances, seek out funding, instil a strong health and safety ethic, cater for increasing numbers of walkers on Te Araroa, and maintain a list of dedicated kaitiaki who spend the weekend as caretakers of the Centre.

3.2 ARTHUR SUTHERLAND MNZM For services to outdoor education



“Arthur Sutherland has dedicated 45 years to outdoor education in New Zealand, having been involved with the Ministry of Education since 1978.

Mr Sutherland helped establish the Boyle River Outdoor Education Centre in 1978, and has served on its governing trust, the North Canterbury Alpine Trust since. and was made Life Member in 2003.

Arthur received the Outdoor New Zealand’s Special Executive Award in 2016 for his service, and the Peter Allen Award from the North Canterbury Alpine Trust in 2018. He was a teacher at Kaiapoi High school for 25 years and held the position of Director of Adventure School during this time. The school was the recipient of the outstanding Outdoor Education programme award in 2003.

He was integral in the development of the Risk Management and Training Assessment scheme for teachers and the then Department of Education’s draft booklet for the Risk Management Scheme for education outside the classroom (EOTC). He was a member of the Ministry of Education’s steering group which produced the EOTC guidelines ‘Bringing the Curriculum Alive’ in 2009. He was an Executive Member of Education Outdoor New Zealand between 2004 and 2010, receiving the Supreme Award for contribution to Outdoor Recreation.”

Citation from the Department of the Prime Minister and Cabinet



4. THE LODGE DEVELOPMENT

The existing Boyle Lodge was built in the 1970s after a suggestion was put forward by members of the Belfast Rotary Club to build a tin shed in the mountains for the youth of North Canterbury.

Six years later and after many hours of hard and dedicated work from community members the Boyle River Outdoor Education Centre opened. From humble beginnings of providing outdoor education to two schools, significant changes and demand has increased dramatically.

Today the Boyle caters to on average of 2,000 young people a year from over 35 schools and this is forecast to grow. This increase in use is putting pressure on us to maintain a fit-for-purpose outdoor education facility.

In 2021, we started planning a building development project. As a first stage Laings constructed a new 100m² office administration block which was installed in January 2023, and in use by May.

Tremendous effort, time and planning went into this project and we couldn't have done it without the generous support of our funders for their support and belief in our vision. In 2022 we received significant funding from Lotteries Community Facilities Fund, Rātā Foundation and Rangiora Rotary Club, and in 2023 we received further donations from the Rotary Clubs of Rangiora (\$5000) Belfast/Kaiapo (\$10,000) and from a Roncalli College non-uniform day (\$530). Without their generosity, this project would not have been possible.

This new building is the first stage of a larger building project. Stage 2 is to upgrade and modernise the existing lodge particularly the ablution areas and the gear storage. Stage 3 will add additional bunkrooms on the east end, and in the final stage we propose to add a new west wing that would provide a stand-alone facility to be able to accommodate more than one group at a time. It is the Board's intention to pay off our current loan before we begin the next stages of the building project, so donations and fundraising suggestions are welcomed.



Lottery Grants Board
Te Puna Tahua
LOTTO FUNDS FOR YOUR COMMUNITY



Rātā Foundation



ROTARY CLUB OF BELFAST - KAIAPOI



Roncalli College

5. OPERATIONS REPORT

5.1 FROM NICK CHAPMAN - CHIEF OF OPERATIONS UNTIL JULY 2023

Looking back at the past year, it has been an incredible journey for the North Canterbury Alpine Trust. As Chief of Operations, I am proud to share some of the highlights that have shaped our year.

One of the key milestones was the addition of new schools to our ever growing whānau. We welcomed Avonside Girls' High School Leaders, Waihi School, and St Martins School, further expanding our reach and impact in the community. These partnerships have allowed us to provide transformative outdoor experiences to a wider range of students, fostering their personal growth and leadership development.

In line with our commitment to nurturing future leaders, we continued to roll out our more established programmes ranging from full expedition, assessment based, to centre based camps. With a packed calendar many more young people experienced the Boyle this year.

We also continued collaboration with the tertiary sector by offering work experience opportunities to Outdoor Education and Sustainability students. We empowered them to gain practical skills and knowledge in their respective fields. It is truly rewarding to witness the passion and dedication of these young individuals as they explore the outdoors and learn valuable lessons in environmental stewardship and outdoor education.

Despite the challenges posed by the changing Adventure Activities Regulations, we have maintained a very high level of safety and compliance across all our programmes. Our dedicated team has worked tirelessly to ensure that our participants can engage in their chosen activities with confidence and peace of mind. This unwavering commitment to safety has enabled us to uphold our reputation as a trusted and responsible provider of outdoor experiences.

I would also like to take this opportunity to share some personal news. In July, I bid farewell as Chief of Operations and embarked on a new adventure as the General Manager of Te Kōhaka o Tūhaitara Trust. While I won't be on the ground at the Boyle, I am excited for the opportunities that lie ahead and the chance to contribute to the conservation and preservation of our natural heritage.

In conclusion, the past year has been marked by growth, collaboration, and unwavering commitment to excellence. I am incredibly proud of what we have achieved as an organisation, and I am confident that the North Canterbury Alpine Trust will continue to thrive and make a lasting impact on the lives of our participants. Thank you to everyone who has been a part of this remarkable journey.

Mā mua ka kite a muri, mā muri ka ora a mua

Those who lead give sight to those who follow, those who follow give life to those who lead

5.2 STAFF

5.2.1 CENTRE MANAGERS

Nick Chapman: Nick was at the Boyle for seven years, most of those as Chief of Operations, managing the centre. He resigned this year and had his last day in July. Nick has taken a new position as General Manager at Te Kōhaka o Tūhaitara Trust based at Woodend Beach. Nick is missed in so many ways – he had such a breadth of understanding of our operations, and had strong relationships with so many of our stakeholders.

Christian Chester: With Nick’s resignation we appointed Christian as our new Centre Manager. He had over 25 years’ experience in tourism and management, and for the eight years to February 2022 was Operations Manager at Hanmer Springs Attractions. He began at the Boyle in September, but unfortunately resigned to end his tenure in December.

Wendy Davis: We have been fortunate in having Wendy come back to the Boyle to support the organisation during our transition with our management. Wendy brings her knowledge and clarity of processes, and gives the Board assurance that we can run safe and effective programmes.

5.2.2 PROGRAMME MANAGER

Emma Millen: Emma was appointed as Programme Manager in March, coming to us from Auckland. She has experience as an outdoor instructor, Commercial Diver and kayaker, both in NZ and Australia. Emma had a short time to pick up the intricacies of her role before taking on additional duties when Nick left. We thank her for being so willing to adapt to the changes.

5.2.3 INSTRUCTION STAFF

The Boyle instructors work hard in a dynamic environment to provide real and tangible outcomes for tamariki and rangatahi who experience the Boyle through our programmes. We continue to foster a continual improvement and open culture.

Alistair (Ali) Holley: After several seasonal positions with us, Ali became a full-time instructor in 2016. He had an important role mentoring and coaching instructors, and has been thorough and systematic in his key task maintaining gear and equipment. He continued as a permanent senior instructor until he too left the Boyle in July, so we lost a wealth of knowledge and experience with his and Nick’s departure. He has been back as a casual instructor during the latter part of the year.



Photo: Keilan Hepburn

Keilan Hepburn: Keilan started as a permanent instructor with us in March 2023 and has added strength and leadership to our instructing team. He has NZOIA qualifications in Kayak and Rock.

Cameron Williams: Cameron came to us as a permanent instructor in July. He has a strong background in rock climbing and has NZOIA qualifications at Leader level in Abseil and Rock.

5.2.4 CASUAL INSTRUCTORS:

We have a pool of instructors whom we are able to call on during the year depending on the needs of our programmes. We welcomed a number of new instructors this year who have proven to be sound practitioners with an energy to improve and develop their skills. Our thanks to: Wil Robertson-King, Sophie Glover, Tegan McNeish, Cassie Close, MJ Creswick, Bre Ward, Amy Patterson, Ingimar Menzies, Shaun Robinson, Danielle Watson-Hill, Gavin Sandrey, Jesse Locke, James Shilling, and Ellie Ward. It is interesting to note that many of these instructors came to the Boyle as school students.

5.2.5 OTHER STAFF

Bryan Berryman:

We are very lucky to have a multi-skilled repairs and maintenance person who goes above and beyond his brief and fixes things with minimal cost. Bryan turns his hand to just about anything and is a great asset to the team. Bryan has good contacts in Hanmer Springs which helps in him sourcing supplies for the Boyle.

Jen Chapman:

Jen provides catering for those groups that opt for having their food provided. Her specialty is producing vacuum packed meals for groups on our journeys, making it easier for them to prepare a nutritious meal at the end of a long day.



Administration

Milly Smith was a very capable administrator, but unfortunately was not able to stay long in the role. It is very difficult filling the administration position because of our isolation.

Summer Wardens

Tara Hurley was employed as our summer warden in January 2023 for three months to cater for the high numbers of Te Araroa walkers. Tara improved our system for box storage and contributed to administration and maintenance tasks.

Darren Cox: Darren came on board in December 2023 to help see us through the Christmas period, and will remain until April 2024

5.2.6 KAITIAKI/GUARDIANS

The Kaitiaki/Guardians are a team of loyal volunteers who care for our facilities in the weekends, and are invested in continual improvement. We are incredibly grateful for over 1200 hours they have volunteered over weekends and public holidays. One of their tasks is running our shuttle and park service, and they have had an extra load in recent years with the ever increasing number of Te Araroa walkers coming through and accessing our services.

The guardians are enjoying their new ensuite facilities in the office building.

5.3 PROFESSIONAL DEVELOPMENT AND TRAINING

At the Boyle River Outdoor Education Centre we believe in employing high quality, competent and confident instructors and outdoor educators. We endeavour to exceed industry standards and good practice providing our clients with a quality and safe experience and valuable learning.

We invest in staff development by supporting assessment in industry qualifications and having an individual individualised professional and personal development plan for each of our staff.

In January we ran an intensive staff training week that both inducted our new staff and challenged our existing staff. In 2023 we covered:

- Rock Climbing, bouldering and abseiling
- Rock and abseil rescues and progressions
- White water skills, safety and rescues
- River crossing
- Tubing and canyoning
- Adventure Based Learning and high ropes with Liz Penman
- Safety review - what our incident data and trends are telling us
- Personal equipment and PPE check
- Emergency Management Scenarios
- First Aid
- Anakit and anaphylaxis training
- Expectations and culture at the Boyle
- Role of the Board
- Fire procedures and emergency response
- Te Ao Māori – in our work
- Weather forecasting
- Environmental awareness
- Traps and pest control

As part of our commitment to providing excellent outdoor educators we support the staff with additional professional development and in 2023 individual staff completed:

- Outdoor First Aid training
- NZOIA Bush 1
- NZOIA Abseil Leader
- NZOIA Rock Leader
- NZOIA Rock 1
- NZOIA Kayak 1
- River Rescue 2 Course



Photo: James Shilling



5.4 OUR PROGRAMMES

Programmes have been evolving as clients change their requirements, and new schools come on board. We continue to tailor a range of different programmes for our client schools to meet the outcomes they require.

Many schools have programmes based around the lodge and our Heaphy campsite. Increasingly, challenge and journey-based programmes are being requested by schools. These multi-day journeys give participants the chance to explore the diverse landscapes and cultures of the wider Lewis Pass and St James areas, and provide a unique opportunity for personal growth and development.

Boyle programmes include:

- Three to five day Adventure Based Learning programmes.
- Multi-day journeys within the Boyle environs and greater Lewis Pass area
- Senior leadership courses
- Duke of Edinburgh Hillary Award journeys, at Bronze Silver and Gold levels
- Gateway and Trainee Programme
- Rotary sponsored potential leadership programmes
- Parent Child weekend programmes



Photo: James Shilling

School programmes

Amberley Primary School
Amuri Area School
Avonside Girls' High School
Awahono School, Grey Valley
Cashmere High School
Cathedral Grammar
Cheviot Area School
Christ's College, Canterbury
Christchurch Boys' High School
Greymouth High School
Hornby High School
John Paul II High School, Greymouth
Marian College
Michael Park Steiner School, Auckland
Middleton Grange School
Rangiora High School
Roncalli College, Timaru
St Joseph's School, Kaikoura
St Margaret's College
St Martins School
St Mary's Primary School, Hokitika
St Thomas of Canterbury
Te Kura
Villa Maria College
Waihi School
Westburn School

In 2023 we worked with 1,918 students from 33 different schools with many more engaged through our work with community groups and other programmes.

Community Groups

Lincoln University
Auckland University of Technology
Haka Tours
Hiking NZ
Nature Photographic Society
180 Degrees Trust
Oranga Tamariki
Recreate
Rotary Youth Leadership Programme
Ashburton High School
Hillmorton High School
Mount Hutt College
Potential Leaders Programme
St Andrew's College
Darfield High School
Christ's College, Canterbury
Ashburton High School
Duke of Edinburgh Hillary Award
Christ's College, Canterbury

5.5 OTHER ACTIVITIES

5.5.1 TE ARAROA WALKERS

Te Araroa (TA), opened in 2011, is a continuous 3,000km walking trail from Cape Reinga to Bluff. Some people are ‘through walkers’ and walk the entire length either south bound (SOBO) or north bound (NOBO). The trail includes sections of road walking through to multi-day sub-alpine tramps. The 2022-23 Te Araroa season had unprecedented numbers, intensified with lower numbers in the previous three years because of covid lockdowns and border closures.

The Boyle is located in a crux point on the trail – walkers have either come from St Arnaud and over the Waiiau Pass, or from Arthurs Pass and over Harper Pass - trips of at least four days. We provide storage of food parcels which the walker has posted to us ahead of time. If it is available, backpacker-style accommodation is provided in the cottage, with hot showers, laundry, Wifi, and a small shop with some restock items. A heated pizza and cold drink are popular.

In 2023 we ran out of room to store the food boxes, so before the start of the 2023-24 season we invested in a container for storage. We also employ a summer warden to manage the significant work looking after those on the TA.



5.5.2 SHUTTLE AND PARK SERVICE



For many years we have provided a shuttle service for trampers to the start of the St James Walkway, or to the Nina, Doubtful or Windy Point. It is appreciated by trampers, as is having their cars safely parked off the road.

5.5.3 NIWA WEATHER STATION

Every day at 9am the weather instruments at the climate station by the cottage are read and the data recorded. Compared with most modern climate stations, ours is pretty basic – with rainfall, five temperatures (dry, wet, maximum, minimum and grass minimum), and then a manual measure of cloud cover, visibility and wind direction and strength. The Trust is contracted by NIWA to send the monthly data to NIWA.



6. OUR IMPACT

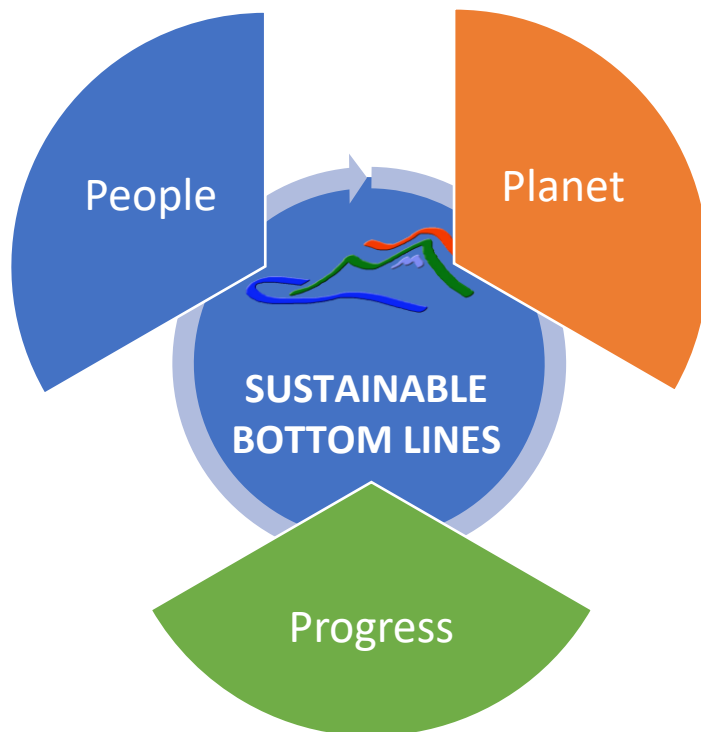
Since 1978, we have positively impacted **145,000** people*.

Looking after our people through:

- Health and Safety initiatives
- Staff retention
- Work life balance
- Fair pay
- Valuing and supporting all people
- Volunteer involvement
- Ethical practice
- Diversity initiatives
- Integrity in serving our community

Looking after our world by:

- Tree planting to offset CO₂ emissions
- Waste reduction by prevention, reuse, recycling
- Composting organic material
- Water saving initiatives
- Energy saving and production initiatives
- Pest trapping to bring back the birds
- Conservation and Sustainability education



Looking after our community through progress:

- Improved accessibility for all of our community
- Fundraising for subsidies and sustainability.
- Re-investing in equipment
- Sound financial procedures
- Increased bookings and utilisation
- The Lodge development

1
5

*Based on each student returning home and impacting 2 other people

7. HEALTH AND SAFETY

During 2023 we had no notifiable incidents.

Our aim is to avoid notifiable incidents. We have a continuous improvement model, and systems in place include regular audits, reviews and action procedures to deal with any hazards (eliminate or minimise as needed).

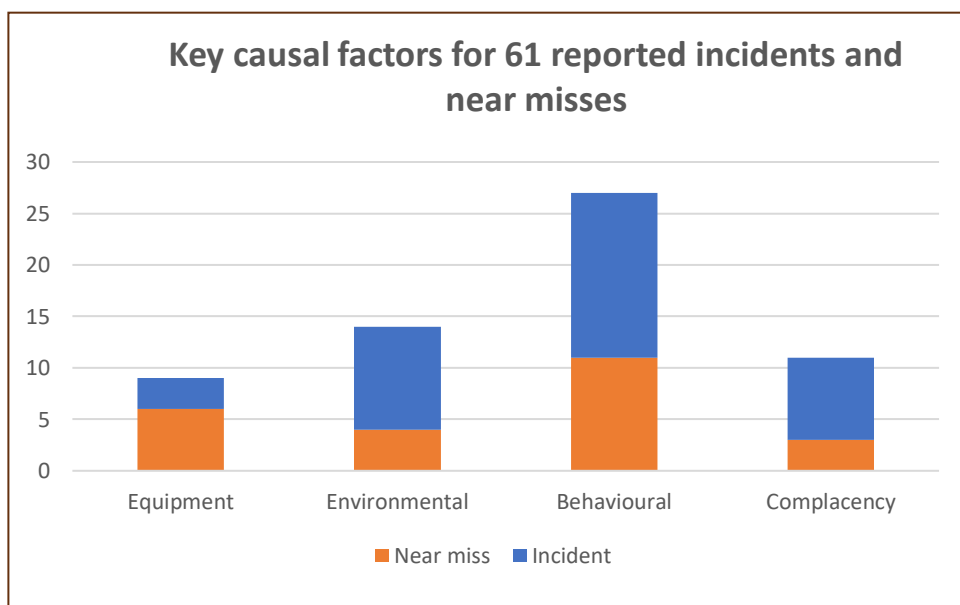
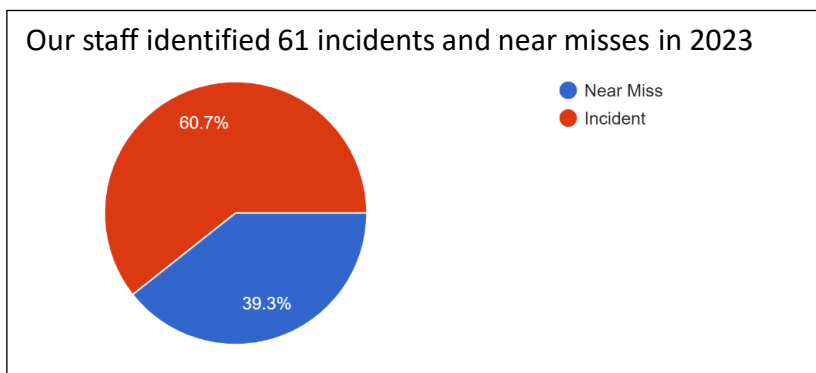
Risk is inherent when working in the outdoors. Real and perceived risk are valuable tools in facilitating learning.

An absolutely risk-free environment is not possible in achieving our learning goals as an outdoor education centre. However, serious risk must be mitigated. As part of our continual improvement we are audited under the Adventure Activities Regulations. This year we had an off-site paper audit by AdventureMark.

We regularly record and analyse the incidents and near misses that occur in our programmes. No new trends were identified in the 2023 year.



Incidents and near misses for 2023



8. THANK YOU!

The North Canterbury Alpine Trust acknowledges the following who have contributed funding to our operations in 2023

Our work would not be possible without this generous support.

NZ Community Trust towards instruction
\$50,000



Mainland Foundation for outdoor equipment
\$11,712



Aotearoa Gaming Trust towards safety
equipment \$5,170



EB Milton Trust towards ropes course audit
\$2,000

Rotary Club of Cashmere \$1,500



Christchurch Casino Charitable Trust for radios
\$500



Donations and koha from supporters and individuals

And as acknowledged on Page 7, grants towards the new building were received in 2023 from the Rotary Clubs of Rangiora (\$5000) and Belfast/Kaiapoi (\$10,000), and from a Roncalli College non-uniform day (\$530).



[Private bag 55002, orchard road, Christchurch 8154](mailto:info@boyle.org.nz)



www.boyle.org.nz



info@boyle.org.nz



www.facebook.com/boyle1



[boyle_river_outdoors](https://www.instagram.com/boyle_river_outdoors)



www.youtube.com/boyle

Performance Report

North Canterbury Alpine Trust Board
For the year ended 31 December 2023

Prepared by Sidekick Wanaka Limited

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Entity Information

North Canterbury Alpine Trust Board For the year ended 31 December 2023

'Who are we?', 'Why do we exist?'

Legal Name of Entity

North Canterbury Alpine Trust Board known as the Boyle River Outdoor Education Centre

Entity Type and Legal Basis

Incorporated as a Trust under the Charitable Trusts Act; a Registered Charity and a Registered Adventure Activity Operator.

Registration Number

CC29732 and AAO395

Entity's Purpose or Mission

To be an exemplary provider of outdoor education opportunities for young people in a unique alpine learning and recreational environment.

Entity Structure

Trust Structure:

The number of Trustees will not be less than six and no more than nine Trustees. The Board will comprise:

- a. One nominee from the Belfast/Kaiapoi Rotary Club.
- b. One nominee from the Rangiora Rotary Club.
- c. Rangiora High School's Principal or the School's Board of Trustees' nominee.
- d. A Trustee from user schools.
- e. Up to five members either appointed by the Board or co-opted by the Board.

Operational Structure

Our operations team of full time and part-time employees are led by the Centre Manager.

Main Sources of Entity's Cash and Resources

Fees for accommodation and the provision of outdoor education are paid by schools and community.

Main Methods Used by Entity to Raise Funds

Grants and applications to funders, for operating and capital expenditure.

UNAUDITED

**ASHTON
WHEELANS**



Entity's Reliance on Volunteers and Donated Goods or Services

The Trust relies on volunteers, such as Board Members, guardians and others, in order to provide the necessary services.

Physical Address

16 Magdalen Valley Road, State Highway 7, Lewis Pass, New Zealand

Postal Address

Private Bag 55002, Orchard Road, Christchurch, New Zealand, 8154

Independent Assurance Practitioner

Ashton Wheelans Limited, Christchurch

UNAUDITED

**ASHTON
WHEELANS**

Approval of Performance Report

North Canterbury Alpine Trust Board For the year ended 31 December 2023

The Trustees are pleased to present the approved performance report including the historical financial statements of North Canterbury Alpine Trust Board for year ended 31 December 2023.

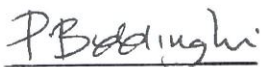
APPROVED



Christine (Chrissie) Williams

Chairperson of the North Canterbury Alpine Trust Board

Date 07/03/2024



Paul Biddington

Chairperson of Finance Audit and Risk Committee

Date 07/03/2024

UNAUDITED

ASHTON
WHEELANS

Statement of Service Performance

North Canterbury Alpine Trust Board For the year ended 31 December 2023

Description of Entity's Outcome:

The North Canterbury Alpine Trust Board owns and provides governance for the Boyle River Outdoor Education Centre (The Boyle). We are an exemplary provider of outdoor education opportunities for young people in a unique alpine learning and recreational environment.

Outcome: our vision is to extend the potential of young people to be lifelong learners and contributing citizens, enhancing their wellbeing through engagement in responsive, future focused, outdoor education learning programmes. To be sustainable, use sustainable practices and be internationally recognised as guardians of our unique alpine environment.

	2023	2022
QUANTIFICATION OF THE ENTITY'S OUTPUTS		
Constructed Outdoor and recreation programs for schools	26	24
Duke of Edinburgh Hillary Award Adventure Journeys for number of schools participating	7	9
Duke of Edinburgh Hillary Award Adventure Journeys for number of students participating	150	250
Community group Accommodation and Programmes for organisations	7	12
Total Work with Students	1,918	1,171
Total Work with Schools	33	38

Additional Output Measures

- Civil Defence Welfare Post for the Hurunui District Council and those travelling through the Lewis Pass
- Daily weather data collection in partnership with NIWA
- Life-saving services and equipment for our clients and the public in times of need including a spinal stretcher, defibrillator and expertise through our staff who have Prehospital and emergency care qualifications
- Accommodation and supplies to those walking the Te Araroa Trail
- Advice and Hut tickets on behalf of the Department of Conservation

Additional Information

Governance: Policy review, maintaining a team of competent staff and the successful completion of the new Office Block which includes accommodation for the Guardians and a meeting space for the staff have been the priorities of the Governing Board and its sub-committees.

Risk Management: In 2023 we continued to mitigate the risks associated with the provision of accommodation and outdoor education through the continuous improvement model, regular audits, reviews and the action of procedures that managed any hazards. The year was a non-notifiable one in terms of incidents, including near misses. Several of our activities have been classified as "high risk" by WorkSafeNZ and thus are captured by the Adventure Activity Regulations 2016.

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Statement of Financial Performance

North Canterbury Alpine Trust Board
For the year ended 31 December 2023

'How was it funded?' and 'What did it cost?'

	NOTES	2023	2022
Revenue			
Revenue from providing goods or services	1	680,902	544,893
Donations, fundraising and other similar revenue	1	87,311	353,899
Interest, dividends and other investment revenue	1	1,269	905
Total Revenue		769,482	899,697
Expenses			
Costs related to providing goods or service	2	276,777	223,532
Volunteer and employee related costs	2	494,083	407,252
Depreciation	5	39,801	41,128
Total Expenses		810,661	671,912
Surplus/(Deficit) for the Year		(41,179)	227,785

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The above Statement of Financial Performance should be read in conjunction with the accompanying notes to the performance report and the Independent Assurance Practitioner's Review Report.

Statement of Financial Position

North Canterbury Alpine Trust Board

As at 31 December 2023

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 DEC 2023	31 DEC 2022
Assets			
Current Assets			
Bank accounts and cash	3	122,489	134,662
NCAT credit card	3	67	-
Receivables and prepayments	3	62	2,091
Total Current Assets		122,618	136,753
Non-Current Assets			
Property, Plant and Equipment	5	1,008,461	819,414
Capital Work in Progress	7	-	94,358
Total Non-Current Assets		1,008,461	913,772
Total Assets		1,131,079	1,050,525
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	5,136	12,271
Employee costs payable	4	17,504	23,362
Income in Advance	4	78,567	58,870
Goods and services tax		15,361	2,855
Loans			
Westpac Loan - current	8	19,272	-
Total Loans		19,272	-
Total Current Liabilities		135,840	97,357
Non-Current Liabilities			
Loans			
Westpac Loan	8	83,251	-
Total Loans		83,251	-
Total Non-Current Liabilities		83,251	-
Total Liabilities		219,090	97,357
Total Assets less Total Liabilities (Net Assets)		911,989	953,168
Accumulated Funds			
Accumulated Funds	6	911,989	953,168
Total Accumulated Funds		911,989	953,168

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The above Statement of Financial Position should be read in conjunction with the accompanying notes to the performance report and the Independent Assurance Practitioner's Review Report.

Statement of Cash Flows

North Canterbury Alpine Trust Board For the year ended 31 December 2023

	2023	2022
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	87,341	353,869
Receipts from providing goods or services	702,456	393,191
Interest, dividends and other investment receipts	1,269	905
GST	11,784	(2,561)
Payments to suppliers and employees	(782,780)	(617,620)
Total Cash Flows from Operating Activities	20,070	127,784
Cash Flows from Investing and Financing Activities		
Proceeds from loans borrowed from other parties	120,000	-
Payments to acquire property, plant and equipment	(134,765)	(272,666)
Repayments of loans borrowed from other parties	(17,477)	-
Total Cash Flows from Investing and Financing Activities	(32,242)	(272,666)
Net Increase/(Decrease) in Cash	(12,172)	(144,882)
Bank Accounts and Cash		
Opening cash	134,662	279,543
Net change in cash for period	(12,172)	(144,882)
Closing cash	122,489	134,662

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The above Statement of Cash Flows should be read in conjunction with the accompanying notes to the performance report and the Independent Assurance Practitioner's Review Report.

Statement of Accounting Policies

North Canterbury Alpine Trust Board For the year ended 31 December 2023

Basis of Preparation

The entity has elected to apply PBE-SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expense equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Measurement Base

The accounting policies appropriate for the measurement and reporting of earnings and financial position on a historical cost basis have been applied.

Specific Accounting Policies

(a) Accounts Receivable

Accounts receivable are stated at their estimated net realisable value. Bad debts are written off in the year in which they are identified.

(b) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation.

Land and Buildings

Land and Buildings owned by the Trust have been brought to account in the basis of Lodge and contents at insured value, (established as at December 1991) and house and garage at original cost.

Alterations to the building commenced in 1994. These alterations have been depreciated a 2% straight line basis on the cost price.

Capital Works in Progress

Capital works in progress are the accumulation of capital expenditure. At the point the asset is completed, it is transferred to fixed assets and depreciated.

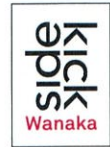
(c) Depreciation

Depreciable assets are written down to nil residual value over the following economic lives.

Plant & Equipment	5 - 17 years
Building	10 - 67 years
Computers	2.5 years
Motor Vehicle	5 years
Land	None

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(d) Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

(e) Income Tax

North Canterbury Alpine Trust is a registered charity, wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

(f) Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

(g) Revenue Recognition

Revenue from providing goods and services is recognised when it is earned, deposits received in advance for future camps held after balance date, are deferred to the Statement of Financial Position and recorded as income in advance.

Furthermore, instruction revenue is reported as gross revenue less any instruction discount applied as disclosed in Note 1.

(h) Grants and Donations

Grant and donation income is recognised as income on receipt unless the Trust has a liability to repay if the requirements of the grant or donation are not fulfilled. A liability is recognised to the extent that such conditions are unfulfilled at the end of the reporting period.

Changes in Accounting Policies

There have been no changes in accounting policies during the year. All policies have been applied consistently throughout the year.

Changes in Comparatives

Comparatives

Some comparatives have been restated to align with the current year's presentation where appropriate.

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Notes to the Performance Report

North Canterbury Alpine Trust Board For the year ended 31 December 2023

2023 2022

1. Analysis of Revenue

Donations, fundraising and other similar revenue

Covid 19 Wage Subsidy	1,559	1,918
Instruction subsidy - Thanks to NZCT	50,000	50,000
Lotteries Community Facilities Fund Grant	-	150,000
Rata Foundation and Rangiora Rotary Building Grants	-	100,000
Mainland Foundation	11,712	7,058
Rotary Club of Belfast Kaiapoi	10,000	-
Aotearoa Gaming Trust	5,169	-
Rangiora Rotary Club	5,000	-
EB Milton Charitable Trust	2,000	-
Roncalli College	531	-
Christchurch Casino	500	-
Hillview Christian School	296	-
Supporters Donations	544	2,395
Rata Foundation	-	20,000
Pub Charity	-	7,728
IRD - Covid Support Payment	-	14,800
Total Donations, fundraising and other similar revenue	87,311	353,899

Revenue from providing goods or services

Accommodation - casuals	7,537	9,035
Accommodation schools	165,000	112,297
Accommodation-Community Groups	32,207	14,711
Activity fees	2,181	2,374
BROEC Camps Cook & Minder	6,415	9,069
BROEC Camps Food	21,148	9,094
BROEC Camps Instruction	9,061	11,741
BROEC Camps Resources	827	2,138
BROEC Camps Transport	6,144	7,795
Bus Transport Income	47,629	37,876
Catering Income	84,369	69,284
DOC Hut Tickets	996	283
Duke of Ed-income	45,971	50,846
Instruction discount allowed	(53,397)	(59,323)
NIWA Contract	1,583	1,583
Other	33	282
Recoveries (damage/loss)	81	273
Rental - Staff House	3,425	7,560
Schools Instruction	245,598	215,078
Schools Resources	1,778	1,443
Shuttle & Parking	22,575	14,008

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	2023	2022
Te Araroa Income	28,460	14,776
Telecom Power	565	-
Weekend Programs	901	12,671
Sundry Income	(185)	-
Total Revenue from providing goods or services	680,902	544,893
Interest, dividends and other investment revenue		
Interest	1,269	905
Total Interest, dividends and other investment revenue	1,269	905

	2023	2022
--	------	------

2. Analysis of Expenses

Costs related to providing goods or services

Activity Equipment & Clothing	20,490	10,342
Bank Fee	369	152
BROEC Camps Cook & Minder costs	-	1,372
BROEC Camps Food cost	1,407	676
BROEC Camps Instruction costs	1,630	1,472
BROEC Camps Resources costs	1,409	303
BROEC Camps Transport costs	32,861	46,449
Bus Transport hire	6,622	-
Cleaning & Rubbish	2,135	2,058
Communications	4,067	3,654
Communications - Staff Houses	843	1,211
Copier costs	528	1,118
Copier lease	1,054	-
DOC Agreements	2,132	-
DOC Hut Tickets costs	2,106	766
DoE Expenses	5,787	-
Electricity - Lodge	8,287	7,511
Electricity - Staff Houses	5,279	4,792
Energy	3,963	1,010
Financial Services	6,534	5,406
First Aid stock	602	316
Food Catering	53,723	46,928
Insurance	31,403	26,905
Interest Expense	8,334	-
Lodge Development	247	3,586
Loss on Disposal of Fixed Assets	276	-
Marketing	3,221	2,603
Minor Assets	1,807	-
NCAT Payroll	-	(257)
Office Supplies	3,073	2,261
Rates - Staff Houses	1,637	922
Rates-Lodge	2,231	1,984

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	2023	2022
Repairs & Maintenance	7,294	5,400
Repairs and maintenance-- Staff Houses	-	298
Resources Costs - Schools	14,268	5,042
Risk Management incl compliance	8,459	9,617
Secretary payments	16,020	12,500
Subscriptions & Memberships	943	1,421
Te Araroa Trail Walkers	6,145	3,784
Trust Expenses	1,271	3,122
Vehicle	6,206	5,871
Water systems	2,115	2,935
Total Costs related to providing goods or services	276,777	223,532
Volunteer and employee related costs		
Guardian costs	3,447	2,763
Staffing Administrator	1,839	1,296
Staffing Caretaker	25,500	21,798
Staffing Centre Managers	134,095	121,186
Staffing Instruction - salaried	126,861	147,711
Staffing Instruction Casual	186,872	106,354
Staffing Support-PD plus	4,207	6,144
Staffing Warden	11,262	-
Total Volunteer and employee related costs	494,083	407,252
	2023	2022

3. Analysis of Assets

Bank accounts and cash

Westpac Online Saver	80,210	20,767
Westpac - North Canterbury Alpine Trust	41,393	111,080
Petty Cash & Float	887	2,815
Total Bank accounts and cash	122,489	134,662

NCAT credit card

NCAT credit card	67	-
Total NCAT credit card	67	-

Receivables and prepayments

Accounts Receivable - at balance date	62	2,015
Accounts Receivable - Other	-	76
Prepaid expenses	-	-
Total Receivables and prepayments	62	2,091

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2023 2022

4. Analysis of Liabilities

Creditors and accrued expenses

Accounts Payable - at balance date	4,100	11,545
E J Millen-credit card	1,035	-
NCAT credit card	-	725
Total Creditors and accrued expenses	5,136	12,271

Employee costs payable

Holiday pay accrual	4,112	10,325
Sundry Creditors at year end	-	(2,145)
IRD - PAYE payments	13,392	13,797
Wages Payable - Payroll	-	1,385
Total Employee costs payable	17,504	23,362

Income in Advance

NZ Community Trust	50,000	50,000
School Deposits	28,567	8,870
Total Income in Advance	78,567	58,870

5. Property, Plant and Equipment

This Year

Asset Class	Opening Book Value	Purchases	Transfers from Capital WIP	Disposals	Current year Depreciation	Closing Book Value
Land	32,167	-	-	-	-	32,167
Building	712,019	5,306	223,816	-	24,707	916,434
Computers	562	-	-	-	562	-
Motor Vehicles	8,026	-	-	-	2,408	5,618
Plant & Equipment	66,640	-	-	274	12,124	54,242
Total	819,414	5,306	223,816	274	39,801	1,008,461

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Last Year

Asset Class	Opening Book Value	Purchases	Transfers from Capital WIP	Disposals	Current year Depreciation	Closing Book Value
Land	32,167	-	-	-	-	32,167
Building	484,148	250,000	-	-	22,128	712,020
Computers	1,234	-	-	-	673	561
Motor Vehicles	10,434	-	-	-	2,408	8,026
Plant & Equipment	74,830	7,728	-	-	15,918	66,640
Total	602,813	257,728	-	-	41,127	819,414

2023 2022

6. Accumulated Funds**Accumulated Funds**

Opening Balance	953,168	725,383
Accumulated surpluses or (deficits)	(41,179)	227,785
Total Accumulated Funds	911,989	953,168
Total Accumulated Funds	911,989	953,168

7. The Boyle Lodge Development

During the current year the costs of this development were fully capitalised, with \$223,816 being transferred from Capital Works in Progress.

The Westpac loan was drawdown in two tranches of \$90,000 on 7 February 2023, and \$30,000 on 4 August 2023.

2023 2022

8. Westpac Term Loan

Current	19,272	-
Non - Current	83,251	-
Total Westpac Term Loan	102,523	-

This loan was drawdown in two tranches: \$90,000 7/2/23 and \$30,000 4/8/23.

The loan was for a period of 5 years, with maturity on 7 February 2028.

At balance date the interest rate was 10.95%.

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9. Commitments

There are no commitments as at 31 December 2023 (Last year - nil).

10. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2023 Last year - nil).

11. Related Parties

Tara Hurley, daughter of Board member Andrew Hurley, was employed as a summer warden in early 2023 with a total remuneration of \$11,856.

There were no other transactions involving related parties during the financial year. (Last year - Nil)

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

13. Going concern

At the date the Performance Report was approved, the Board has determined that there is no material uncertainty that casts doubt on the entity's ability to continue as a going concern. The Entity's operations continue to operate normally with the continued support of grant funding and donations.

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INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the Trustees of the North Canterbury Alpine Trust Board

Report on the Performance Report

We have reviewed the accompanying performance report of the North Canterbury Alpine Trust Board (Trust) on pages 3 to 17, which comprises the statement of financial position as at 31 December 2023 and the entity information, statement of service performance, statement of financial performance and the statement of cash flows for the year then ended and the statement of accounting policies, and notes to the performance report.

Trustees' Responsibility for the Performance Report

The Trustees are responsible on behalf of the Trust for

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance reportin accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board, and
- c) for such internal control as the Trustees determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the performance report. We conducted our review of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, *Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity*, and the review of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Those standards require us to conclude whether anything has come to our attention that causes us to believe that the performance report, taken as a whole, is not prepared in all material respects in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit). Those standards also require that we comply with ethical requirements.

A review of the performance report in accordance with ISRE (NZ) 2400 and ISAE (NZ) 3000 (Revised) is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluate the evidence obtained.

The procedures selected depend on our judgement, including the areas identified where a material misstatement is likely to arise and includes performing procedures to obtain evidence and evaluating whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

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INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

Assurance Practitioner's Responsibility (continued)

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand) and ISAE (NZ) 3000 (Revised). Accordingly, we do not express an audit opinion on the performance report.

Other than in our capacity as Independent Assurance Practitioner we have no relationship with, or interests in the Trust.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that:

- a) the reported outcomes and outputs, and quantifying the outputs to the extent practicable, are not suitable;
- b) the performance report on pages 3 to 17 does not present fairly, in all material respects,
 - the financial position of the North Canterbury Alpine Trust Board as at 31 December 2023, and of its financial performance and cash flows for the year then ended; and
 - the entity information and its service performance for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Ashton Wheelans Limited

ASHTON WHEELANS LIMITED
Chartered Accountants
Level 2, 83 Victoria Street
Christchurch
07 March 2024